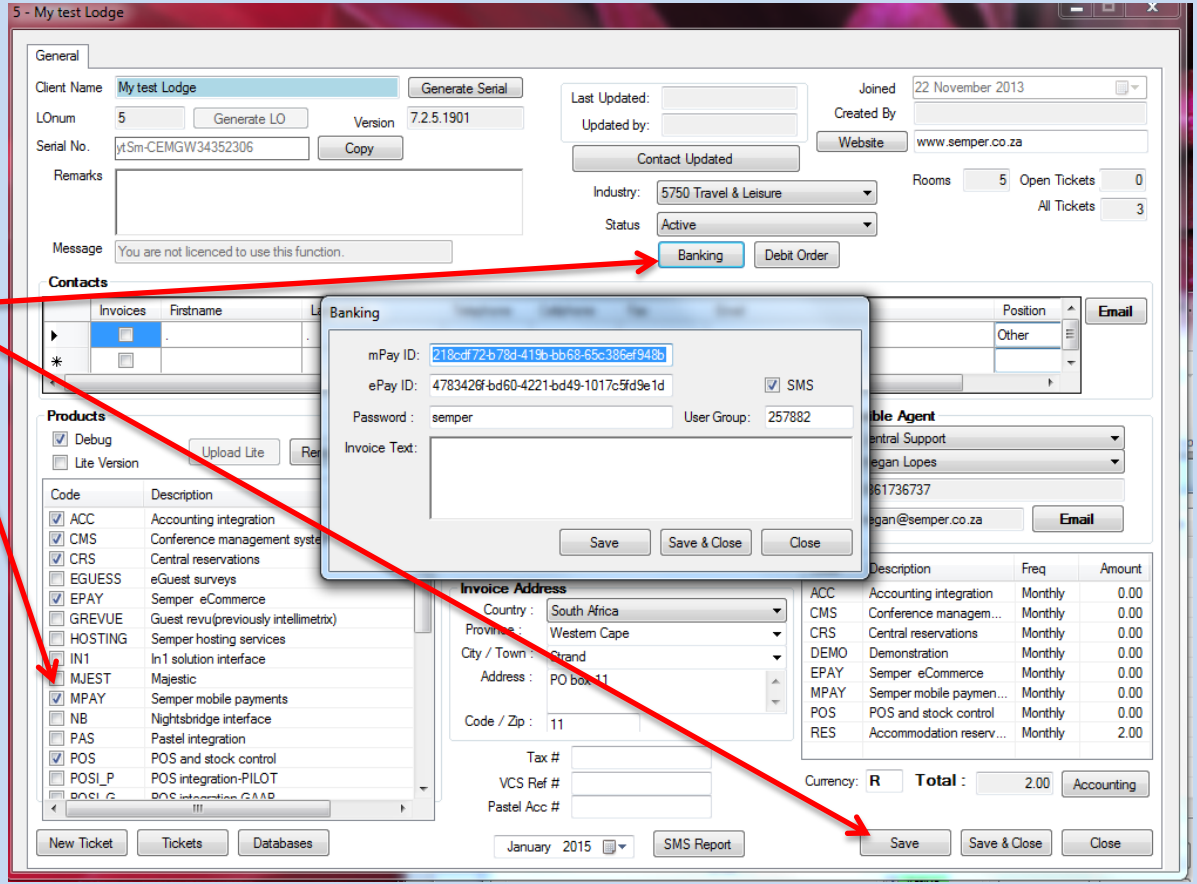
Welcome

mPay Installation & Setup

mPay

On the SHD, open the clients details.

1. Add the product “MPAY” to the client by selecting it in the available products list.
2. Save the Client.
2. Click on the Banking button.
3. A separate banking screen will appear. On there, add the clients mPay Application ID which the client will receive from Nedbank.
4. Add a password (unique to each venue). This password will be used when logging in to the back office to view all history transactions.
5. Select the SMS checkbox if the venue wants the ability to send SMSes to the clients.
6. Add the user group. 257882 - will be used for all semper clients.
7. Save & Close.



Before getting started with the Pocket POS device, make sure it is fully charged.

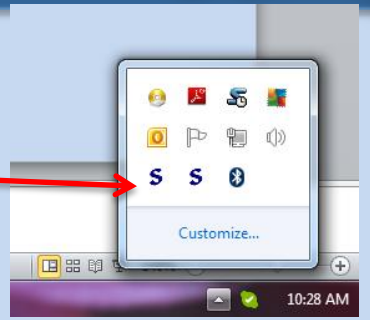
Once fully charged, the device will need to be paired to the clients computer.

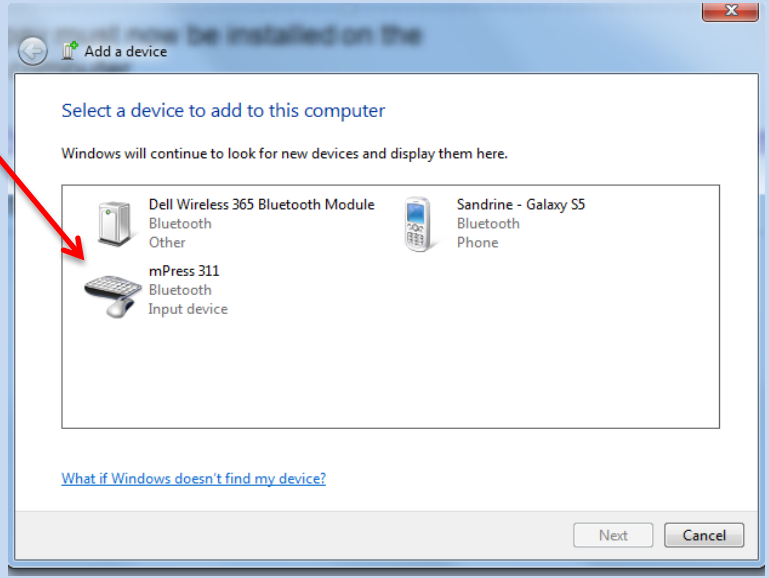
1. Switch the device on by using the green button (with the ✓ on).
2. Hold the green button in until the Bluetooth icon appears on the screen.





1. On the clients pc (right-hand bottom corner), right click on the Bluetooth icon and select the “Add Device” option.
2. Under devices, select the mPress #### device and click Next.

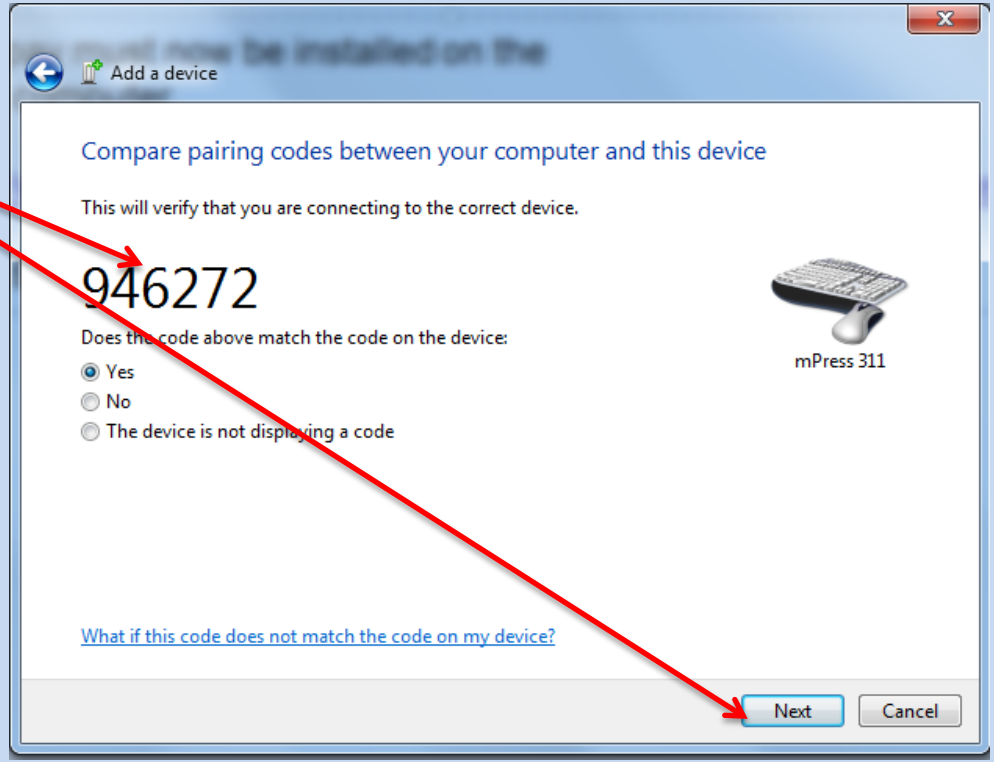




The code that gets displayed here on your pc will be displayed on your pocket device.

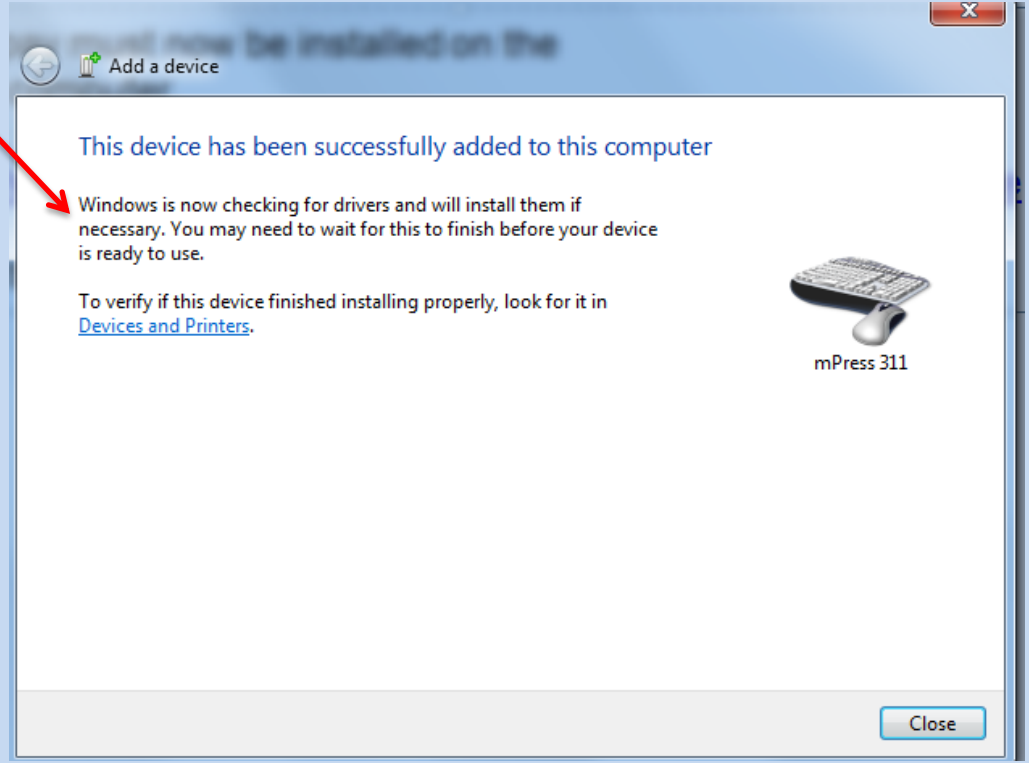
Click on the green button on the device to confirm the connection.

Then click next on the computer setup.



When the pairing is completed and the connection has been made, this message will appear on your pc.

You can now close the setup.



mPay

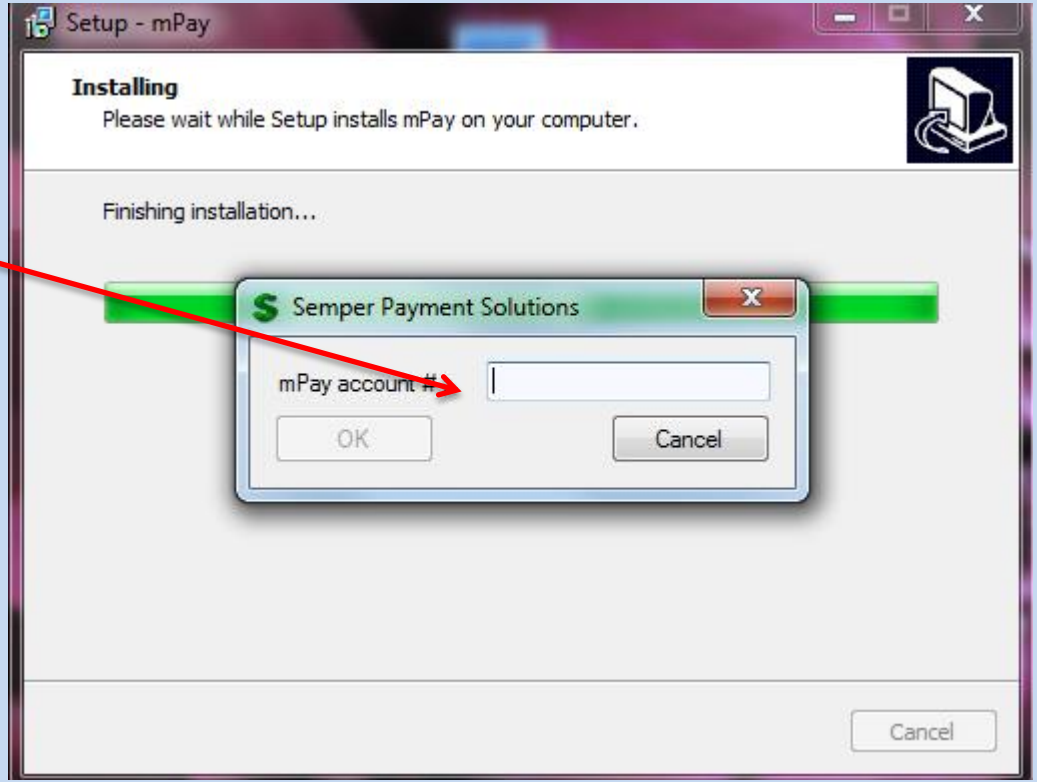
The mPay application must now be installed on the clients computer.

Download it from the following link.

https://www.semper.co.za/download/Deployment/mpayinstaller.exe

Once its finished downloading, run the .exe file. Follow the instructions and say “Install”.

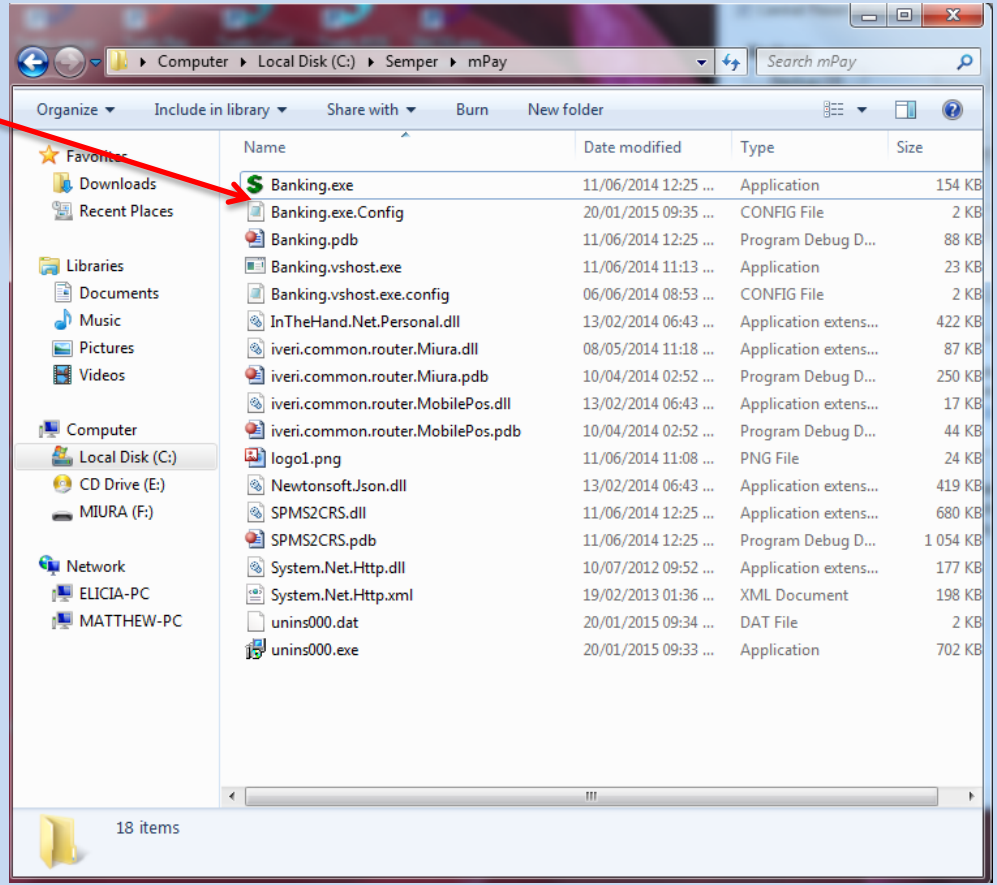
Enter the venue’s LO number for the mPay account #.



mPay

The mPay application will be installed to the c-drive, Semper folder -> mPay.

Create a shortcut for the Banking.exe file on the clients desktop.



mPay

To add a transaction, the client needs to open the Banking.exe application.

They can add the optional fields

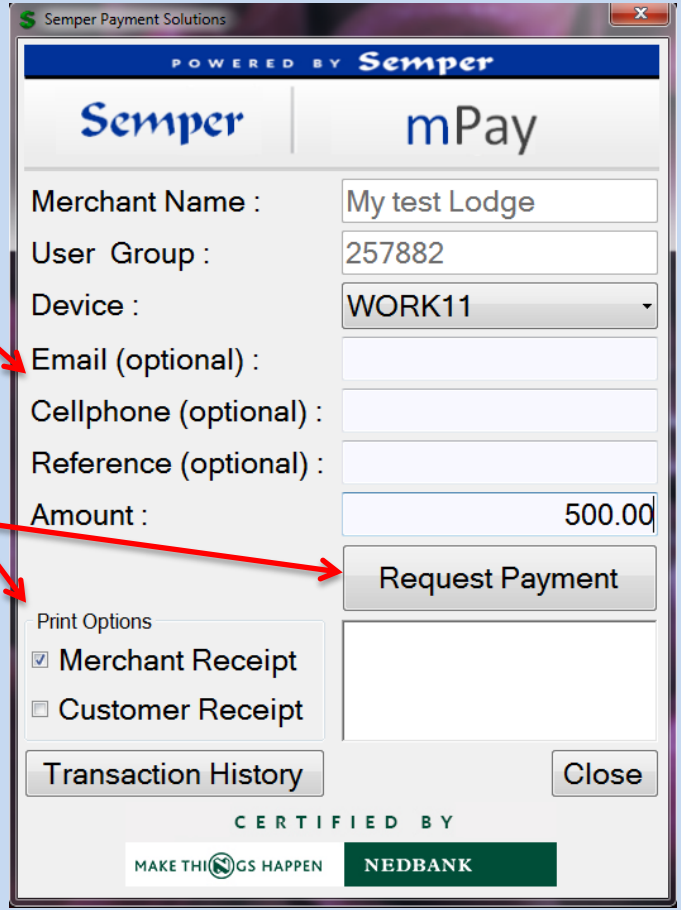
- Email of the guest
- Cellphone of the guest
- Reference nr.

Select whether a Merchant or Customer receipt must be printed. (Please note you have to have the PocketPOS with the printer to use this facility.

Add the payment amount and then select the “Request Payment” button.

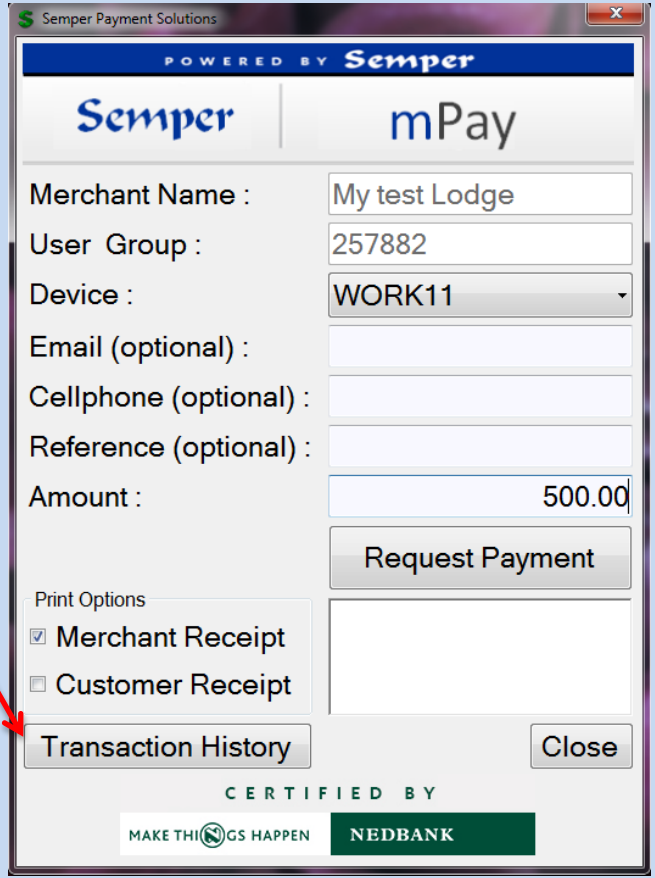
The entered amount will now show on the device and it will prompt the user to either swipe or insert the card. The guest must add the pin and enter.

Once successful, a message will pop up saying so.

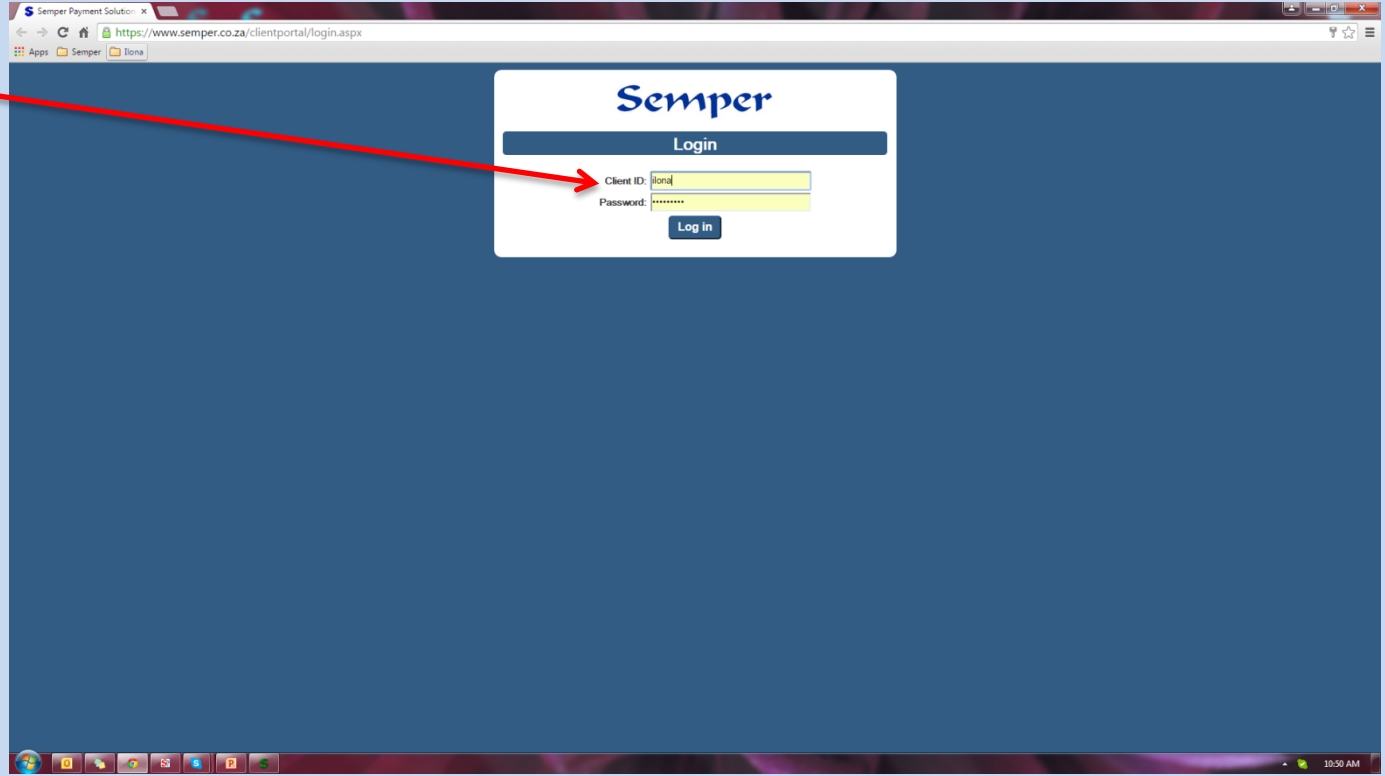


To view all history transactions, select the “Transaction History” button.

This will redirect them to the back office website.



Enter the Client ID which will be the venues LO and the password is the same password specified for the client on the SHD.



All the history transactions can be viewed by entering search filters and selecting the “Search” button.

